

**PRITCHETT WATER SUPPLY CORPORATION**  
**3670 STATE HWY 155 SOUTH**  
**GILMER, TX 75645**  
**903-734-5438**

**MONTHLY BUSINESS MEETING**  
**BOARD OF DIRECTORS**

**Agenda**

**DATE:** Tuesday, April 16, 2024  
**TIME:** 6:00 p.m.  
**LOCATION:** Pritchett Water Supply Corporation  
3679 State Hwy 155 S  
Gilmer, TX 75645

***I. Call to Order***

***II. Acknowledgement of Members and Guests***

***III. Citizen's Comments***

- A. Regarding any business related matter concerning Pritchett Water Supply Corporation. Each person that addresses the board will be required to sign in, list subject matter or any agenda item, and be given three minutes. No official action may be taken or discussed by the board on any item not listed on the agenda, but may be placed on a future agenda for official action.

***IV. Approval of Minutes***

- A. March 19, 2024

***V. Committee Reports***

- A. Personnel Policy  
B. Board Policy  
C. Credentials  
D. Budget  
E. Long Range Planning

***VI. Budget and Financial Statements***

- A. Customer Data, Balance Sheets, Income Statements, Budgets

***VII. Manager's Reports***

- A. FYI-Miscellaneous Reports not Requiring Board Approval.....  
*Equipment and Vehicles.....*  
*Employees.....*  
*Plant/Well Maintenance.....*

*Data Flow & Electrical.....*

*Transponder Purchase.....*

*Disposal of the 1996 Ford Truck.....*

- B. Approval on Bills Paid (Accounts Payable and Payroll)
- C. Review Membership, New Accounts, Transfers and Discontinuances
- D. Discussion and Possible Action of Forfeitures
- E. Discussion and Possible Action on the Well Reports and Leaks/Hits

**VIII. Old Business**

- A. Discussion and Possible Action Purchasing Booster Pumps for Plant #17

**IX. New Business**

- A. Committee Assignments
- B. Discussion and Possible Action to approve a 12 month payout for a customer with an extreme high water bill due to leak
- C. Discussion and Possible Action of purchasing the latest copy of Salary/Rate Survey from TRWA by Sherri Heckendorn
- D. Discussion and Possible Action of TRWA Membership Benefits for Board Members and How to Log on to the TRWA sight by Sherri Heckendorn
- E. Discussion and Possible Action on Procurement Policy and Guidelines by Sherri Heckendorn

**X. Next Board of Directors Meeting**

- A. Secretary-Treasurer to set the date, time & location

**XI. Adjourn**

***Note: Closed Session may be convened, if necessary, on any qualifying item listed, as permitted by the Open Meetings Act, Texas Government Code, Chapter 551.***

Benji Campbell  
President