

PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438

MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS

Minutes

DATE: Tuesday, August 15, 2023
TIME: 6:00 p.m.
LOCATION: Pritchett Water Supply Corporation
3679 State Hwy 155 S
Gilmer, TX 75645

Directors Present:

I. Call to Order

Mr. Campbell called the meeting to order at 6:00 p.m. and welcomed the guest and members.

II. Acknowledgement of Members and Guests

III. Citizen's Comments

None

IV. Approval of Minutes

Mr. Stevenson moved to approve the minutes of July 18, 2023, Mr. McCraw seconded and the motion carried.

V. Committee Reports

No committee reports.

VI. Budget and Financial Statements

No questions, nor comments.

VII. Manager's Reports

A. FYI-Miscellaneous Reports not Requiring Board Approval.....

Equipment and Vehicles.....The Vermeer Boring Machine repair cost was originally estimated around \$12,000.00 but went over \$13,000.....question was asked about cost of materials and Mr. Meador replied that the availability was better and pipe had gone down but other materials have not

Employees.....currently we have 1 office position open and at the end of this year we have a field employee with a CDL retiring, so we would like to replace his position also.

Plant/Well Maintenance.....update on Well #25....we are still waiting on URECC

Data Flow.....Gray Electric is staging the sites for antennas for Data Flow
8" Raw Water Line connecting Well #25 and Plant #23....Bobby Jenkins Construction should be starting the first week in September
Upgrade on Plant 1B.....alternate power and any other needs were relayed to the engineer, hopefully to have something by the next meeting

Mr. Casey moved to approve the bills as paid, Mr. Washburn seconded and the motion carried. We have notes of further implementation of filing with the JP on forfeitures and Mr. Meador thought we might develop some kind of template with parameters to have at the next meeting.

VIII. Old Business

No action was taken on water service pertaining to Advantage Properties, nor Gonzalez Camacho.

IX. New Business

Looking at possibly doing away with late notices. Mr. Meador received an email from TRWA stating that the WSC's have options as long as the tariff is updated & on file with the PUC. Sherri Heckendorn spoke that yes, we could do away with late notices, but should we? Possibly just leave as is, maybe fix some people, some people can't be fixed. Whatever is decided, stay with policy. It was also discussed to look into increasing the late fees. Mr. McCraw moved and Ms. Sneed seconded to further pursue this issue, the motion carried.

The disconnect timeline was discussed with Mr. Meador recommending to leave as is and decide with the late notice item. Mr. Casey moved to table/postpone, Mr. McCraw seconded and the motion carried.

X. Next Board of Directors Meeting

Mr. Casey set the next meeting for Tuesday, September 19, 2023, 6:00 p.m. at the Pritchett WSC Office.

XI. Adjourn

Minutes/Notes taken by Jamie Kirksey & Charles Meador, written by Cindy McMillan

Approved
September 19, 2023