

**PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438**

**MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS**

Minutes

DATE: Tuesday, December 19, 2023
TIME: 6:00 p.m.
LOCATION: Pritchett Water Supply Corporation
3679 State Hwy 155 S
Gilmer, TX 75645

Directors Present: Russell Washburn, George Stevenson, Josh Marrs, Henry Casey, Benji Campbell, Danny Weems and Lisa Sneed
David Yordy was absent

I. Call to Order

Mr. Campbell called the meeting to order & at the time there were no guest present. Daniel Tukuafu and Kyle Hathcock came in shortly after.

II. Acknowledgement of Members and Guests

III. Citizen's Comments

No comments

IV. Approval of Minutes

Mr. Marrs moved & Ms. Sneed seconded to approve the minutes of October 17, 2023 and the motion carried.

V. Committee Reports

No Committee reports

VI. Budget and Financial Statements

No question nor comments of the budget/financial statements.

VII. Manager's Reports

A. FYI-Miscellaneous Reports not Requiring Board Approval.....

Equipment and Vehicles..... We purchased a new trackhoe with a 4 yr. service plan at \$65,000.00

Employees..... Had an employee retire.

Plant/Well Maintenance.....

Data Flow & Electrical.....still working on Phase 1

Mr. Marrs moved & Mr. Casey moved to approve the bills paid, the motion carried.
No forfeitures and no questions nor comments on the Well Reports/Leaks & Hits.

VIII. Old Business

ALERT Academy were not in attendance but had agreed to the contract discussed in a prior meeting.

The proposed budget was discussed with a little confusion as to why the payroll taxes were budgeted so high. The employers taxes is 10.74%, and adding the salaries, overtime & bonuses and multiplying by 10.74%, the total came out to be: \$72,824.59 which is considerably more than the 2023 budget. Mr. Stevenson moved to approve the 2024 budget, Mr. Washburn seconded & the motion carried with Mr. Casey abstaining.

The generator for 1B was skipped as we had not obtained any new information.

IX. New Business

The directors each had quotes from AIA/Winstar of our Commercial Insurance with barely any significant increase from last year. Ms. Sneed moved to accept the quote with "in network" workers' comp, Mr. Marrs seconded and the motion carried.

As Mr. Marrs confirmed that he was running again for a position on the board, he stepped down from the Credentials Committee & Ms. Sneed took his place.

Ms. Sneed moved to approve the election procedures & timeline as presented to the board, Mr. Washburn seconded & the motion carried.

X. Next Board of Directors Meeting

The next meeting was set for Tuesday, January 16, 2024, 6:00 p.m.

XI. Adjourn

Mr. Casey moved to adjourn, Mr. Weems seconded & the motion carried.

***Minutes taken by
Cindy McMillan***

***Minutes approved
January 30, 2024***