

**PRITCHETT WATER SUPPLY CORPORATION**  
**3670 STATE HWY 155 SOUTH**  
**GILMER, TX 75645**  
**903-734-5438**

**MONTHLY BUSINESS MEETING**  
**BOARD OF DIRECTORS**

**Minutes**

**DATE:** Tuesday, July 18, 2023  
**TIME:** 6:00 p.m.  
**LOCATION:** Pritchett Water Supply Corporation  
3679 State Hwy 155 S  
Gilmer, TX 75645

Directors Present: James McCraw, David Yordy, Benji Campbell, Lisa Sneed, Russell Washburn, Henry Casey & Danny Weems  
George Stevenson & Josh Marrs were absent

***I. Call to Order***

Mr. Campbell called the meeting to order & welcomed Bobby Jenkins.

***II. Acknowledgement of Members and Guests***

***III. Citizen's Comments***

There were no comments.

***IV. Approval of Minutes***

Mr. Casey moved to approve the minutes of April 18, 2023, Mr. Yordy seconded & the motion carried.

***V. Committee Reports***

No reports.

***VI. Budget and Financial Statements***

No questions, nor comments on budget and financials.

***VII. Manager's Reports***

A. FYI-Miscellaneous Reports not Requiring Board Approval.....

***Equipment and Vehicles***.....next year one of our bigger goals is to update and upgrade some of our equipment.

***Employees***.....Resignation of a licensed operator & hired a new operator that we will help obtain a license after their 90 day probation is complete, of which has expired

***Plant/Well Maintenance***.....the electricians are 80% complete on Well #25

***Late Mailers***.....since postage has increased (July 9, 2023) wanted to get the board's ideas on doing away with late notices

***Committee Assignments.....***

***Data Flow.....***Phase 1 should be installed by year's end

***New Computer System Server....***have ordered a new server at \$3,349.76

Mr. Casey moved to approve the bills, Mr. Weems seconded & the motion carried.

Mr. Weems moved to reach out to JP Court & find out the cost & procedures to see what could be done to collect forfeitures & maybe set an amount that would trigger the process and before approving a forfeiture, Mr. Casey seconded & the motion carried.

Water loss is up, we've tried some different methods, but not making much progress.

***VIII. Old Business***

After a brief discussion, Mr. Washburn made the motion to leave monies at GNB, but put them into an interest bearing account, Mr. Yordy seconded & the motion passed with Mr. Weems & Mr. Casey abstaining.

***IX. New Business***

Hayes engineering was here on Monday, July 17 to open bids for installation of a 8" raw water main on Hwy 271 to connect Well #25 with Plant #23. They sent their recommendation to award the bid to Bobby Jenkins. Mr. Casey made the motion, Mr. Weems seconded & the motion was approved to award the bid to Bobby Jenkins. Mr. Campbell was a little skeptical of not having a "bid bond". Mr. Jenkins explained that he had only received notice on Thursday before & honestly didn't have time to hear back from his insurance company, however, he would order all materials, do all the work & not submit an invoice until the job is 100% complete. The advantage of a bid bond is that invoices would be submitted at different intervals of the process, & as it stands nothing would be paid until the job is complete.

Mr. Stevenson has asked that some alternate method or a generator be installed at 1B to sustain water service when power is down or leaks happen to keep members in sufficient water. The Plant is already deficient & needs some updates/upgrades. The tank & pressure tank needs attention. Mr. Weems moved to start planning on 1B reaching out to the engineer & bringing back suggestions, Mr. Casey seconded & the motion carried.

Advantage Properties nor Gonzalez Camacho were present to discuss water service on Items C & D.

***X. Next Board of Directors Meeting***

The next meeting was set for Tuesday, August 15, 2023, 6:00 p.m. at Pritchett WSC office.

***XI. Adjourn***

Mr. Casey moved, Ms. Sneed seconded and motion carried for the meeting to adjourn at 7:10 p.m.

***Minutes taken by  
Cindy McMillan***

***Approved by the Board, August 15, 2023***