

PRITCHETT WATER SUPPLY CORPORATION
3670 STATE HWY 155 SOUTH
GILMER, TX 75645
903-734-5438

MONTHLY BUSINESS MEETING
BOARD OF DIRECTORS

Minutes

DATE: Tuesday, October 17, 2023
TIME: 6:00 p.m.
LOCATION: Pritchett Water Supply Corporation
3679 State Hwy 155 S
Gilmer, TX 75645

Directors Present: Danny Weems, George Stevenson, Josh Marrs, Benji Campbell, Henry Casey
Lisa Sneed
Absent: Russell Washburn & David Yordy

I. Call to Order

Mr. Campbell called the meeting to order just before 6:00 p.m.
No other members nor guests were present.

II. Acknowledgement of Members and Guests

III. Citizen's Comments

No comments.

IV. Approval of Minutes

Mr. Casey moved & Mr. Stevenson seconded to approve the minutes of September 19, 2023, motion carried.

V. Committee Reports

The Personnel Committee met last Friday but their recommendations will be addressed under Old Business.
The Budget Committee will meet soon.

VI. Budget and Financial Statements

No questions on the financials.

VII. Manager's Reports

A. FYI-Miscellaneous Reports not Requiring Board Approval.....

Equipment and Vehicles.....The rubber track tore on the Trackhoe that the field guys want to keep. The other will be used as a trade in the near future.

Employees.....The newer CDL employee is not working out but has been allowed to stay until they find other employment or the probation runs out. We have a new hire starting Thursday, no license, just an entry level laborer.

Plant/Well Maintenance.....Mr. Meador had not completed the scope of work needed for maintenance on Plant/Wells, & at this time, is not in as great of need as some other items needing to be addressed from the recent TCEQ inspection.

Data Flow & Electrical.....Gray Electric has 3 sites to complete the antennas for SCADA. Over \$200,000.00 has been paid to Data Flow & Gray Electric on the project.

8" Raw Water Line connecting Well #25 and Plant #23....Bobby Jenkins is getting close to #23 with the raw water line.

Purchase Water Agreement with ALERT.....Mr. Meador has not touched base & made any progress on the Purchase Water Agreement with IAA (ALERT)

Budget Committee.....

Mr. Marrs moved & Mr. Casey seconded to approve the bills as paid, the motion carried.

The board asked Mr. Meador to design a template to bring to the next meeting to establish a policy to pursue forfeitures.

VIII. Old Business

The Personnel Committee met & proposed a longevity bonus plan to be distributed on the employee's anniversary, however, more details need to be established & presented at the next meeting. For this year end bonuses, Mr. Marrs moved & Ms. Sneed seconded to give as follows:

0 - 1 yr. of service \$400.00

1 - 5 yrs. of service \$800.00

Over 5 yrs. of service \$1,200.00

the motion carried.

IX. New Business

Josh Marrs was appointed to serve on the Credentials Committee in the vacancy left by James McCraw.

Water Rates were left to discuss & possibly take action at the next meeting, with some proposals & looking at the rates of other neighboring water systems.

After receiving violation/enforcements from our TCEQ Inspection, Mr. Stevenson moved & Mr. Marrs seconded to move forward on making necessary improvements & correct compliance issues at Plant 1B, getting plans drawn & submitted to TCEQ to replace the pressure tank, ASAP. The motion carried.

Mr. Weems moved & Ms. Sneed seconded to have the Employee/Director Christmas Dinner at Dud's on the Range, the motion carried with the date to be determined.

X. Next Board of Directors Meeting

Mr. Casey set the next meeting for Tuesday, November 21, 2023, 6:00 p.m. at Pritchett WSC office.

XI. Adjourn

Mr. Casey moved, Ms. Seed seconded & the board approved to adjourn @ 7:20 p.m.

**Minutes taken by
Cindy McMillan**

**Approved
November 21, 2023**